Organization Code:_____ Organization Title: _____

Project Code:_____ Project Title:_____

CAPITAL OUTLAY PROJECT REPORTING

QUARTERLY REPORT FOR QUARTER ENDING _____

FISCAL DATA:

Chapter/Item Number	Appropriation Amount	Early Work Transfers (cumulative $)	Preliminary Plan Transfers ($)	Working Drawing Transfers ($)	Construction Transfers ($)	Other Transfers (cumulative $)	REVERSION OF FUNDS Previously transferred $	Not Prev. transferred $	Totals - all transfers, net after reversions	Contingency Balances ($)	Amount of Change Orders Issued/Pending

Comments:

Detail of Change Orders Issues/Pending:

PROJECT SCHEDULE

	PWB Approval of Preliminary Plans	Working Drawing Fund Transfer	DOF Approval to Proceed to Bid	Construction Fund Transfer	Construction Completion
Original Date					
Revised Date					
Actual Date					

Reason for delays:

Signature:

Name:

Title:

Phone No.

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